

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
November 17, 2008**

The South Middleton Board of Directors met on November 17, 2008, in the Board Room of the Iron Forge Educational Center for a Regular School Board Meeting. The President called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Michael Berk  
Mrs. Shelly Capozzi  
Mr. Derek Clepper  
Mr. Joseph Fay, Jr.  
Mrs. Elizabeth Knouse

Mr. Mark Juliana  
Ms. Pamela Martin  
Mr. Paul Slifko, III  
Mr. Robert Winters

**Administrative Staff**

Dr. Patricia B. Sanker, Superintendent  
Dr. Sandra J. Tippet, Assistant Superintendent  
Mark Correll, Assistant Principal – BSHS  
Joseph Mancuso, Principal – BSHS  
Dennis Royer, Network Administrator  
Sharonn Williams, Director of Instructional Technology  
Dr. Fred Withum, Principal – YBMS

**Student Representatives to the Board**

Brendan D. VanGorder  
Jayson Schaufert

**Visitors**

See attachment to the minutes.

**Business Manager/Board Secretary**

Richard R. Vensel

**Solicitor**

Philip H. Spare - **Absent**

## **Board Meeting Minutes, 11-17-08, Page 2**

### **INTRODUCTIONS AND RECOGNITION - None**

### **ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mrs. Knouse, that the Board approves the corrected minutes from the following meeting:

-November 3, 2008 – Regular Board Meeting

### **APPROVAL OF FINANCIAL REPORTS**

Mr. Slifko made a motion, seconded by Mr. Winters, to approve the following:

#### **October**

The Board approved the Bills for October 2008 – Represented by checks #34409 to #34702 inclusive, in the amount of \$1,361,309.40.

The Board approved the Student Activity Funds – Pursuant to Section 511 of the Public School Code, for October 2008, represented by checks #12947 to #12988 inclusive, in the amount of \$23,981.76, and are enclosed with the financial report.

The Board approved requisitions payable from the Capital Reserve Fund (PSDLAF) for October 2008, represented by check #22112 in the amount of \$591.50.

The Board approved requisitions payable from the Construction Fund (PLGIT) for October 2008, represented by check #11182 inclusive, in the amount of \$5,000.

**The motion passed unanimously.**

### **CITIZENS PARTICIPATION - None**

### **REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER AND ADMINISTRATORS**

Dr. Sanker spoke about the activities in the buildings for American Education Week and provided a list of Pennsylvania legislators who were past educators. Mr. Vensel referred the Board to the entry plan objectives included in the board packets and spoke about the planned building tours and the real estate collection chart that was provided to the Board at the meeting. Dr. Tippett updated the Board on the early childhood activities, including the November 22, 2008, morning activity for preschool students and their parents.

### **NOTICES AND COMMUNICATIONS - None**

## Board Meeting Minutes, 11-17-08, Page 3

### NEW BUSINESS

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the agenda of November 17, 2008, with all corrections as indicated. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, to approve the waiver of the following 2007 school tax payment:

Tax Parcel #: 40-31-2189-064  
Amount: \$324.76 – Penalties/Late Fees

**The motion passed unanimously.**

Mrs. Capozzi made a motion, seconded by Mrs. Knouse, to transfer funds from the Capital Reserve Fund to the General Fund in the amount of \$175,000, plus closing costs, for the purchase of the property located at 100 Forge Road, Boiling Springs, PA.

Upon a roll call vote, the motion passed as follows:

Mr. Berk:	No	Mrs. Knouse:	Yes
Mrs. Capozzi:	Yes	Ms. Martin	Yes
Mr. Clepper:	Yes	Mr. Slifko:	No
Mr. Fay:	Yes	Mr. Winters:	No
Mr. Juliana	Yes		

**6 – Yes, 3 – No, 0 – Absent, 0 – Abstain**

**For the record: Mrs. Knouse left the room at this point in the meeting (7:29 p.m.) to attend a parent/teacher conference.**

Mr. Juliana made a motion, seconded by Mr. Winters to approve the budget for the Cumberland-Perry Vocational Technical School in the amount of \$6,858,983 for the fiscal year 2009-2010 and agrees to accept its share of \$354,319.52 as set forth in the Articles of Agreement. **The motion passed unanimously.**

Mr. Fay made a motion, seconded by Mr. Juliana to table the motion authorizing the Administration to contract with Cumberland Valley Tree Service of Chambersburg, PA to provide tree removal/tree trimming services through the District at a total cost of \$3,013.25. **The motion passed unanimously.**

Motion made by Mr. Slifko and seconded by Mr. Berk to approve the First Reading of the following policies:

- Policy #140 – Charter Schools
- Policy #206 – Assignment Within District
- Policy #216.1 – Supplemental Discipline Records
- Policy #249 – Bullying/Cyberbullying – New
- Policy #801 – Public Records
- Policy #815 – Acceptable Use of Internet
- Policy #818 – Contracted Services

## Board Meeting Minutes, 11-17-08, Page 4

Mr. Winters made a motion, seconded by Mr. Berk, to approve all of the following as a block motion:

The Board rescinded the authorization for the Administration to enter into a one (1) year contract, or modify the existing contract, with Level 3 Communications for 10 MBPS of Internet Bandwidth to the District in an amount not-to-exceed \$1,807/month.

The Board approved the Administration to enter into an agreement with Frontier, Inc., in the amount of \$25,353.40 to add 10 MBPS of Internet Bandwidth to the District. (Note this is an additional \$17,592.50 over the District's existing contract with Level 3, Inc.)

The Board approved the following personnel items:

### PERSONNEL

#### PROFESSIONAL

#### EMPLOYMENT – EXTRA DUTY

The Board approved the following extra duty athletic position for the 2008-2009 school year:

<u>Name</u>	<u>Position</u>	<u>Units</u>	<u>Salary</u>
Graybill, Karen	9 <sup>th</sup> Gr. Girls' Basketball	17	\$2,244

#### LEAVE OF ABSENCE – CHILDREARING

The Board approved a request from Rachel Zilbering, mathematics teacher at Boiling Springs High School, for a childrearing leave of absence beginning approximately February 5, 2009 through approximately May 11, 2009 as per Article III, Section D, of the Articles of Agreement between the SMSD and the South Middleton Education Association.

### CLASSIFIED

#### EMPLOYMENT – SUBSTITUTES

The Board employed the following support staff substitutes:

Name:	Jessica Lombardo
Position:	Substitute Kitchen Aide
Rate:	\$9.17/hr.
Starting Date:	November 18, 2008
Name:	Julia Bliss
Position:	Substitute Classroom Aide
Rate:	\$9.17/hr.
Starting Date:	November 18, 2008

## **Board Meeting Minutes, 11-17-08, Page 5**

Name: Joanne Kutulakis, R.N.  
Position: Substitute Health Aide  
Rate: \$11.80/hr.  
Starting Date: November 18, 2008

### **PROFESSIONAL - Employment**

The Board employed the following long term substitute teacher for the 2008-2009 school year:

Name: Mary Beth Hassan  
Certification: Business Education  
Position: LTS – Business/Computers – IFEC/YBMS  
(Replacing Michelle McBride – childrearing leave)  
Start Date: Approximately January 5, 2009 – To end of 2008-2009 school year  
Salary: \$38,312, Step 1, Masters (pro-rated), \$201.65/day

**The motion passed unanimously.**

## **REPORTS OF SPECIAL OR ADVISORY COMMITTEES**

**Facilities Committee** – No Report

### **Education Committee**

Mrs. Knouse reported that the last time the committee met, the PSSA and SAT scores for South Middleton School District were reviewed as well as some planned courses of study and the Boiling Springs High School Planning Guide for the 2009-2010 school year.

### **Capital Area Intermediate Unit**

Mr. Winters stated that copies of the CAIU Board highlights were distributed to the Board in the Board packet.

### **Capital Area Tax Bureau**

Mr. Winters reported a meeting is scheduled for the first week in December 2008, and an executive board meeting is scheduled for November 18, 2008.

### **Cumberland Perry Vocational Technical School**

Mr. Juliana reported on the 2009-2010 budget that was approved by the Board this evening.

### **Legislative Report**

Mr. Berk reported on the legislative priorities for the Cumberland County school districts.

## **Board Meeting Minutes, 11-17-08, Page 6**

### **Policy Committee**

Mr. Berk reported the Policy Committee met this evening, and he spoke about the policies that were reviewed and placed on the agenda this evening for approval.

### **Recreation and Parks Report**

Mr. Fay stated a new building was constructed at Spring Meadow with restroom and a concession stand. He also reported on a revised Pavilion Rental Policy requiring payment at the time of the rental and the Township Supervisors making the parks smoke-free.

### **South Middleton Township**

Mr. Juliana reported that a development near the quarry cannot be built and the next meeting is scheduled in January 2009.

### **CITIZENS PARTICIPATION – None**

### **RECOMMENDATIONS OR QUESTIONS FROM SCHOOL DIRECTORS AND STUDENT REPRESENTATIVES TO THE BOARD**

Bryan VanGorder spoke about the Rotary Student of the Quarter, Ericka Spicer and the winter sports program has begun.

Jason Schaufert reported that the Student Council was hosting a Faculty Appreciation Dinner on November 20, 2008, prior to parent/teacher conferences. The Powder Puff football game has been postponed.

Mr. Clepper spoke about the high school gym lockers and would like to see them re-done.

Mr. Berk spoke about the *Bubbler Bulletin* and the recent Veteran's Day breakfast. He also mentioned the PETE & C (Pennsylvania Educational Technology Expo and Conference) scheduled for February 2009, and hoped that board members would be able to attend.

Mr. Fay would be interested a report on how the use of smart boards and the overall use of technology has improved student achievement.

### **For the Record: Mrs. Knouse re-entered the room at this time. (8:05).**

Mr. Winters would like to see a report on the total costs associated with the purchase of the property located at 100 Forge Road, including the lost of real estate taxes.

Mr. Juliana commented on reviewing format for Board meetings.

Mr. Slifko and all board members spoke positively about the entry plan objectives Mr. Vensel prepared and submitted for their review.

## **Board Meeting Minutes, 11-17-08, Page 7**

### **ADJOURNMENT**

Mr. Winters made a motion, seconded by Mr. Slifko to adjourn the meeting, and it was unanimously approved. The meeting was adjourned at 8:16 p.m.

Respectfully Submitted,

Richard R. Vensel  
Board Secretary